

**MARTIN CITY COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING**
September 20, 2022, LIETZ HALL, MARTIN CITY, MT
Minutes

The meeting was called to order at 7:05 p.m.

Present: President-Greg Doggett, Officers-Cindy Doggett, Ed Benton, and Chief Operator/General Manager Ben Shafer. Absent – Jim Zerbe and Tyler Lentz.

The Minutes for July 19, 2022 were approved by unanimous consent.

No meeting was held in August, 2022 due to lack of a quorum.

Public guests: Customer Connie Strey

The Board heard first from Connie Strey. The final cost for her new service at 127 2nd St S (Work Order 2022-2) was substantially higher than the most recent estimate she had received. She had previously been informed that this was primarily due to the higher costs of excavation and street repair, which were not known until the vendor billings were received. It was decided she could pay the amount she had originally anticipated immediately, and spread the payments for the remainder over 12 months. The President will send her an email detailing the agreement.

Operator Report:

- Chief Operator/General Manager Ben Shafer reported the X1 (Deerlick) site bacteriological water test sample taken on September 6, 2022, for coliform was satisfactory.
- Ben is waiting on complete details from potential vendors for the relining of the water storage tank, Work Order 2022-1, in particular, what will be done to assure water service to Glacier Hills during the time the storage tank is being worked on.
- Upon receipt of the water tank mixer, Steve Matelli will be assisting with the installation, probably in November.
- An installation estimate for Jon Brite needs to be done so that a new customer package can be sent to him,
- The Dana Baldwin meter has shown 0 usage since installation 2 years ago, it needs to be checked for proper operation.
- We need a current price for a Master Meter Acculinx w/XTR, B12-A31-A05-0109B-1. This meter has a mechanical register and we may want to order it instead of Elinx and separate XTR antenna.
- Existing order for 2 Elinx and 2 XTR antennas is a warranty exchange, so proceed as is.
- Rammer meter is probably inoperable and needs to warranty exchanged.
- XTR warranty exchanges: 2 from November, 2021, which were refused by Matt; April mtg. notes – replaced XTR for acct. 98; July mtg. Notes – Elaine Floyd needs XTR replaced; Lietz Hall – bad XTR?
- The Robert Jones account has been taken over by Tom Torpin – we still need a new customer application and possibly fees.
- Ben has been receiving negative feedback about the \$25 posting fee.

System Total Reports:

- The Board reviewed the August and September System Totals Reports. Water loss continues to climb for Route 1.
- The August and September Usage Reports, Exceptional Usage, Usage and Loss, and the

Comparison Reports were reviewed next..

Financial Reports:

- The District's financial statements for August and September 2022 were reviewed..
 - There were no comments or questions on the District's Balance Sheets, nor on the Clerk's timesheets.
- The Disbursement Reports for August and September were reviewed.
- **A motion to approve the Disbursement Reports dated August 15, 2022 and September 15, 2022 was made by Greg, seconded by Ed, and unanimously approved by the Board.**

Adjustment, New Accounts & Past Due Reports:

- The Adjustments Reports for August and September, 2022 were reviewed.
- The New Accounts report for September showed 1 new customer, Jason & Fidelina Medrano.
- The Past Due Lists for August and September were reviewed and the accounts that were posted were noted.

Old Business:

- Recoating of the storage tank, Work Order 2022-1, was discussed earlier.
- Done Dirty, LLC estimate, in the amount of \$1,855, for generator enclosure at Glacier Hills. Tyler assured the Board that the work, including painting, will be complete no later than 09/30/22.
- Zika and Fulton broken meters showed zero usage for over a year. There is no historical usage data available for Fulton, so no further action will be taken. Historical usage analysis presented for Zika showed 70,300 gallons over a year period, which comes to \$165.20 at the current rate of \$2.35/1,000 gallons. They will be asked to pay this in full or split into 2 payments.
- Results from lead and copper testing did not show elevated levels for any of those tested. Appropriate notices have been sent to those customers and DEQ.
- DEQ did a sanitary survey inspection in early September. No significant deficiencies were found.
- Source Water Protection Plan: Ben reported on progress based on documents as completed. Risks need to be identified and put a plan in place. There were some errors, but those will be updated by Kyla Terry of Montana Rural Water. Kyla is working on basic updated of 3 documents for us and others.

New Business:

- **Resolution 2022-1** dealing with approval of the FY23 Flathead County budget was discussed. Total funds requested for FY23 are \$31,999, a \$2,000 increase from FY22. Other aspects were similar to FY22. **The Resolution was approved with 3 ayes, 0 noes, and 2 absent.**
- **The first reading of Ordinance 2022-2** to adopt a 5% general rate increase effective January 1, 2023 was considered and discussed. **The first reading was approved with 3 ayes, 0 noes, and 2 absent.** The second and final reading is scheduled for the October 18, 2022 meeting. A notice to all customers will be included with the October billing notices.
- A **Petition for Annexation** has been received from a representative of Chaemous Herbert. The first reading of Ordinance 2022-3 to annex 04 30 19 Greenes Martin City Lot 1 & 2, assessor number 0035200 & 0495600 into the District was considered and discussed. **The first reading was approved with 3 ayes, 0 noes, and 2 absent.** The second and final reading is scheduled for the October 18, 2022 meeting.
- Documents received from MRWS about the PFAS Cost Recovery Program were considered

and discussed. The District is being asked to register onto the cost rolls. This will provide the opportunity to recover any current or future expenses for testing, treatment and remediation of PFAS contamination. The President was requested to register the MCCWD into this program.

- A Pending Installs Worksheet was reviewed and discussed.
- A letter explaining certain service limitations related to the 40 acre parcel being annexed into the District at the request of Nenad Mitrovic was considered and discussed. Approval was given to transmit this letter to Mr. Mitrovic when the annexation is complete.
- The resignation letter of the former clerk, Mary Margaret Alexander, received on August 16, 2022 and effective that same day, was reviewed. It was noted that she did not provide the 30 day notice required in her employment contract and provided no advance notice of her resignation.

Agenda Items for next meeting:

- None mentioned.

Next Meeting:

- Scheduled for October 18, 2022 at 7:00 p.m.

Adjournment:

- As there were no other items to discuss, Cindy made a motion to adjourn and Greg seconded it; all agreed.

Respectfully submitted,

Greg Doggett
President, MCCWD